

# Privacy Notice – Go Nursing

Go Nursing is committed to protecting your personal data and handling it in accordance with the **UK General Data Protection Regulation (UK GDPR)** and the **Data Protection Act 2018**.

## 1. Who We Are

Go Nursing acts as a data controller in relation to the personal data you provide to us.

## 2. The Information We Collect

We may collect and process the following personal data:

- Full name, address, phone number, and email
- Date of birth and right-to-work documentation
- Professional qualifications, training records, and employment history
- Registration details (e.g., NMC registration)
- DBS checks and compliance documentation
- Payroll and bank details
- Health information relevant to your fitness to work
- Emergency contact details

Where required, we may also process special category data (such as health information) in accordance with Article 9 UK GDPR.

## 3. Lawful Basis for Processing

We process your personal data under one or more of the following lawful bases:

- Performance of a contract
- Compliance with legal obligations
- Legitimate interests (such as recruitment and workforce management)
- Consent (where required)

## 4. How We Use Your Information

We use your information to:

- Assess your suitability for work placements
- Verify your identity and professional registration
- Meet safeguarding and compliance requirements
- Process payments and manage payroll
- Communicate with you about placements and opportunities
- Comply with legal and regulatory obligations

## **5. Sharing Your Information**

We may share your data with:

- Healthcare providers and clients
- Regulatory bodies (e.g., NMC)
- Disclosure and Barring Service (DBS)
- Payroll providers and accountants
- IT and compliance service providers

We only share information that is necessary and ensure appropriate safeguards are in place.

## **6. Data Retention**

We retain personal data only for as long as necessary for recruitment, compliance, and legal purposes, in line with UK statutory retention periods.

## **7. Your Rights**

Under UK GDPR, you have the right to:

- Access your personal data
- Request correction of inaccurate data
- Request erasure (where applicable)
- Restrict or object to processing
- Request data portability
- Lodge a complaint with the Information Commissioner's Office (ICO)

You can contact the ICO via the Information Commissioner's Office website.

## **8. Data Security**

We implement appropriate technical and organisational measures to protect your personal data from unauthorised access, loss, misuse, or disclosure.

## **9. Contact Us**

If you have any questions about this Privacy Notice or your data, please contact Go Nursing on 0800 246 1966 or [info@gonursing.com](mailto:info@gonursing.com)